

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City
PURCHASE ORDER

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|--------------|---|----------------------|--|
| Supplier: | DRIMBIZ DIGITAL PRINTING AND PHOTOGRAPHY SERVICES (For the account of: Michelle Baeza Hilario/Drimbiz Digital Printing and Photography Services) | P.O. # | 025-05-080 |
| Address: | Block 30 Lot 6, Jasmine St., Metroville Complex, San Francisco, Biñan City, Laguna | Date: | May 27, 2025 |
| TIN: | 442-333-269-000 | Date: | |
| Account No.: | 2381-0677-96 | Mode of Procurement: | Negotiated Procurement - Small Value Procurement |
| Telephone: | 09273763147 | | |
| | Bank: Landbank - Biñan, Laguna | | |
| | Email Address: drimbizdigitalsolutions@gmail.com | | |

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|--------------------|---|----------------|---|
| Place of Delivery: | PHILIPPINE SPORTS COMPLEX Ninoy Aquino Stadium, P. Ocamp St., Malate, Manila | Delivery Term: | Event Date as stated with specific time and place |
| Date of Delivery: | June 2, 2025 | Payment Term: | Within 30 days upon issuance of Invoice and Certificate of Completion and Acceptance (Bank to Bank) |

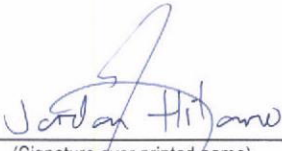
| Stock No. | Unit | Description | Qty. | Unit Cost | Amount |
|-----------|------|--|------|----------------|----------------|
| 1 | lot | <p>Procurement of Professional Photography and Videography Coverage, with LED Wall Services, Lighting and Sound System, and Generator Set for the 2025 OSG Sportsfest Culminating Activity, inclusive of taxes, service, delivery, and other charges:</p> <p>Event date: June 2, 2025, 7:00am - 5:00pm Delivery Address: Philippine Sports Complex, Ninoy Aquino Stadium, P. Ocampo St., Malate, Manila Estimated No. of Attendees: 880 pax</p> <p>LED WALL</p> <ul style="list-style-type: none">- LED Wall (9ft x 12ft) - 1 lot- Video Mixer - 1 unit- Video Processor - 1 unit- Video Switcher - 1 unit- Video Cables - 1 lot- Laptop- Patching cables- LED Wall Riser (compatible to the LED Wall Panel) - 1 lot- Power Cables, connectors and other necessary equipment <p>Scope of Work/Other Requirements:</p> <ol style="list-style-type: none">1. Mobilization, delivery, installation and demobilization of the required equipment.2. Equipment must be compatible with the technical facilities of the event venue to be leased by the OSG, if applicable.3. At least two to three LED Wall operators must be present and attentive for the entire program.4. Equipment rental should cover at least 10 hours or the full event duration, excluding the ingress and egress. Any extension must be approved by the agency's authorized representative.5. Supplier must coordinate with the event venue regarding power requirements and provide all necessary cables and connections.6. A fire extinguisher, if required by the Bureau of Fire Protection (BFP) or the Local Government Unit (LGU), must be provided or kept on standby by the supplier. <p>SOUND SYSTEMS</p> <p>Inclusions: All equipment, cables and technical support personnel (including at least a Sound Technician and an Audio Technician)</p> <ul style="list-style-type: none">- 4 Line array speakers- 2 delay speakers- 2 subwoofers- 4 monitor speaker- 1 Digital Audio Mixer 32 channels- 6 Speakers stand- 4 wireless Microphone UHF- 3 units Dynamic vocal Mic (Wired)- 2 over the ear headphones with neutral bass and mid range- Circuit Breaker- 2 mic stands- 2 laptop for audio playback and control- 1 dj controller- 2 DI Box- 2 lyric Stand- Audio Snake Cable with 24 XLR ints and 4 XLR returns <p>Scope of Work/Other Requirements: (Same requirements as LED Wall section with "Audio Operator" included)</p> | 1 | Php 195,000.00 | Php 195,000.00 |


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|------------------------|------|---|------|-----------|-----------------------|
| | | <p>PHOTO AND VIDEO COVERAGE</p> <p>Delivery & Setup: Equipment and onsite staff must be ready at the venue by 7:00am on June 2, 2025.</p> <p>Coverage, Transportation and Meals Requirements</p> <p>1. Coverage of the activity will be from 7:00am to 5:00pm, including the arrival of employees and guests, registration, and program. Program extension will be subject for reasonable additional fees.</p> <p>2. Transportation expenses for equipment and crew are included in the quoted price.</p> <p>3. Crew meals shall be provided by the supplier.</p> <p>Onsite Staff Requirements:</p> <ul style="list-style-type: none">- 2 videographers (sony FX3/A7s3)- 2 photographers (Sony A7IV)- 1 sde editor- 4 production assistants/coordinating <p>Equipment</p> <ul style="list-style-type: none">- Sony A7III, a7IV, Sony A7s3, Sony fx3 cameras- 1 laptop for editing- H6 video recorder- Saramonic g4 lapel- Tripods and Gimbal <p>Outputs:</p> <ul style="list-style-type: none">- Soft copies must be saved in a flash drive and/or hard drive, including:<ul style="list-style-type: none">a. Video highlights/Same-Day Edit videob. Edited highlights of other Sportsfest activitiesc. Full event video (edited)d. Raw/unedited videosf. Edited photos ready for printing (500 pcs) <p>Turnover Requirements:</p> <ul style="list-style-type: none">- Same-day edit video must be played at the end of the program.- Edited photos, full event video and, flash drive and hard drive of raw files must be submitted to OSG within 15 days after the event.- Softcopies of all the same-day edit view and unedited photos must be available for download or sent to the client via Google Drive, One Drive or any similar photo transfer app/service within three (3) days after the event. <p>GENERATOR SET</p> <ul style="list-style-type: none">- 120 KVA Genset (up to 15hrs usage) silent type <p>Scope of Work/Other Requirements:</p> <p>(Same requirements as LED Wall section with "Technician and Operator" included)</p> <p>LIGHTING SYSTEM AND EFFECTS</p> <ul style="list-style-type: none">- 4 PAR LED 54 (Amber)- 16 PAR LED 54 (RGB)- 4 moving heads- Digital Beam Controller (1)- Light Console (1)- smoke machine (1)- 3 to 4 light stands- 1 follow spot <p>Scope of Work/Other Requirements:</p> <p>(Same requirements as LED Wall section with "Technician and Operator" included)</p> <p><i>The following documents shall be deemed to form and construed as part of this agreement:</i></p> <ul style="list-style-type: none">I. RFQII. QuotationIII. Other documents as may be required by laws | | | |
| Total Amount in Words: | | ONE HUNDRED NINETY FIVE THOUSAND PESOS ONLY | | | Php 195,000.00 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:



(Signature over printed name)
JUN 02 2025
(Date)


JESSICA L. CASTRO
CAO, Administrative Division

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:


ARIEL J. UBINA
Chief Accountant

ALOBS: **02-10101-2025-05-288**
Amount: **₱195,000.00**

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

CHRISTIAN D. BUAT
Admin Assistant I, Administrative Division